



Please sign and return one copy with your deposit, keeping one copy for your records.

Host or event name: _____

Day of event: _____ Time of event: _____ Room booked: _____

Set menu: _____ Type of bar: _____

Guaranteed number of guests you will pay for _____

Total number of guests expected: _____

Contact person for event: _____

Bill to be presented to: _____

Terms of agreement

1. A \$200 deposit, check or credit card, is due when the agreement is signed.
2. Cancellation policy: Cancel within 7 days of event, \$200 deposit forfeited. During Holiday season (Nov. – Jan), 30 days notice required.
3. One itemized check will be given at the conclusion of the event
4. All food and beverage is subject to a 20% service charge and sales tax.
5. Prices and food selections are subject to change and will be confirmed one week prior to your event.
6. A guaranteed head count is due three business days prior to your event.
7. Dolan's is not responsible for loss or damage to any property brought into or left in the restaurant by the party or its guests.
8. Tax-exempt organizations must furnish a valid tax id number.

Your signature below indicates that you have read and agree to the terms of this agreement as stated above.

Your signature _____ Date _____